

# COUNCILLORS' INFORMATION BULLETIN

Tuesday, 10 January 2023

**Bulletin No: IB/1164**

INFORMATION ITEM	Pages
<p>1 <b>Delegated Planning Decisions</b></p> <p>Delegated planning decisions for the week beginning 2 January 2023 are attached. Contact for enquiries: Jean McPherson, Group Manager (Development Management) on <a href="mailto:jean.mcpherson@crawley.gov.uk">jean.mcpherson@crawley.gov.uk</a>.</p>	5 - 6
<p>2 <b>Temporary Traffic Regulation Orders and Road Closures</b></p> <p>The following documents are attached in relation to Temporary Traffic Regulation Orders and Road Closures:</p> <ul style="list-style-type: none"> <li>List of Temporary Traffic Regulation Orders and Road Closures.</li> <li>Footpath: Three Bridges Road to Haslett Avenue East (Appendix A).</li> <li>Horsham Road, Gossops Green (Appendix B).</li> </ul> <p>Please also note that the closure of <u>Winfield Way</u> which was previously taking place on 13 January 2023 as been brought forward to 12th January 2023 <b>and is now due to end on</b> 13th January 2023. To see the specific location and for more information about this closure please visit <a href="https://one.network/?tm=132277631">https://one.network/?tm=132277631</a> - if you have any questions please contact <a href="mailto:ttro@westsussex.gov.uk">ttro@westsussex.gov.uk</a>.</p>	7 - 12
<p>3 <b>Action Taken Under Delegated Authority (Significant Operational Decision): Local Development Scheme January 2023 Factual Update</b></p> <p>A key legal requirement of the Local Plan Review is that it must be prepared in accordance with an up-to-date adopted Local Development Scheme (LDS). The current LDS was adopted in December 2020 by delegated decision by the Cabinet Member for Planning and Economic Development. This LDS set the overarching timetable for the Local Plan Review. It is published to the website: <a href="https://crawley.gov.uk/planning/planning-policy/engagement-and-monitoring/local-development-scheme">https://crawley.gov.uk/planning/planning-policy/engagement-and-monitoring/local-development-scheme</a>.</p>	



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However, this document requires some factual update and minor amendments ahead of the Local Plan being reconsidered at a meeting of the Full Council for Publication Consultation and Submission to the Secretary of State for its independent examination in order to reflect the current position:

1. Amending the time period covered from '2020 – 2023' to '2023 – 2025'.
2. Updates to the timetable in order to reflect the delay in closing the Reg. 19 consultation and subsequent timetable delays due to Water Neutrality.
3. Updates to reflect the evidence base progress.
4. Correlating delays to the timetable of the reviews of the adopted SPDs to be progressed following the Local Plan Review.
5. Amendment to the procedures for determining the CIL and Infrastructure related documents following the changes to the CIL Regulations.

Therefore, on 5 January 2023 the Head of Economy and Planning 5 January 2023 approved that the factual updates identified above be made to the Local Development Scheme 2023-2025 (January 2023) as the council's formal Local Development Scheme setting the programme for the delivery of the Local Plan Review and the timetable for the council's other planning documents.

- |   |                                                                                                                                                                                                                                                                                   |                |
|---|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| 4 | <b>Consideration Report: Housing Revenue Account Property Portfolio Rents for 2023/24</b>                                                                                                                                                                                         | <b>13 - 14</b> |
|   | Consideration report CH/200 of the Head of Crawley Homes is attached.                                                                                                                                                                                                             |                |
| 5 | <b>Reminder: Risk Management Training</b>                                                                                                                                                                                                                                         |                |
|   | Councillors are reminded that Zurich will be providing Councillors with Risk Management training on 16 January 2023 at 6.30pm.                                                                                                                                                    |                |
|   | It is a requirement that Audit Committee members attend, and it is highly recommended that Cabinet Members (and Shadow Cabinet Members) also attend. All other Councillors are welcome to attend.                                                                                 |                |
|   | This training will be provided via Teams.                                                                                                                                                                                                                                         |                |
| 6 | <b>Online Personal Safety Webinars for Councillors</b>                                                                                                                                                                                                                            | <b>15 - 16</b> |
|   | As part of the Local Government Association's (LGA's) Civility in Public Life Programme, they are hosting a series of webinars on Councillor personal safety and handling online abuse and intimidation. Information relating to these webinars is attached for Councillors only. |                |
| 7 | <b>Presentation Slides: Finance Update All-Councillor Seminar</b>                                                                                                                                                                                                                 | <b>17 - 30</b> |
|   | Presentation slides from the all-Councillor Seminar held on 5 January 2023 are attached for Councillors only.                                                                                                                                                                     |                |

8      **Staff Changes: December 2022**

Staff changes for December 2022 are attached for Councillors only.

9      **Press Releases**

Press releases are available at [www.crawley.gov.uk/news](http://www.crawley.gov.uk/news)

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# CRAWLEY BOROUGH COUNCIL

## DELEGATED PLANNING DECISIONS

The following decisions were issued, subject to conditions, under delegated powers for the period 02/01/2023 and 06/01/2023

Application Number	Location	Proposal	Date of Decision	Decision
CR/2020/0832/CC1	TOWN HALL, THE BOULEVARD, NORTHGATE, CRAWLEY	Discharge of conditions 5 (noise), 6 (selective catalytic reduction - AQ) and 7 (servicing and maintenance) pursuant to CR/2020/0832/NCC for erection of a District Energy Centre building and associated control room/store, underground pipework route to provide heating and electricity to the buildings included within the wider Town Hall Redevelopment Masterplan and other developments within Crawley Town Centre	3 January 2023	APPROVE
CR/2022/0031/FUL	9 HOME CLOSE, POUND HILL, CRAWLEY	Erection of single storey front extension (amended plans received)	6 January 2023	REFUSE
CR/2022/0434/FUL	86 DOWER WALK, GOSSOPS GREEN, CRAWLEY	Creation of front porch on main entrance (amended plans received)	5 January 2023	PERMIT
CR/2022/0458/FUL	13 BAKER CLOSE, SOUTHGATE, CRAWLEY	New front porch	6 January 2023	REFUSE
CR/2022/0526/TPO	5 BEARS COTTAGE, BARNWOOD, POUND HILL, CRAWLEY	Chestnut in front garden - lapsed coppice - section fell all stems. Replace with Ornate Silver Birch (amended description)	5 January 2023	CONSENT
CR/2022/0630/TPO	53 BLACKWATER LANE, POUND HILL, CRAWLEY	T1 Common Beech - crown lift canopy to a height of 4 metres from ground level T2 English Oak - crown lift canopy to a height of 4 metres from ground level	5 January 2023	CONSENT

Application Number	Location	Proposal	Date of Decision	Decision
CR/2022/0643/TPO	LAND TO THE REAR OF 6 HARDY CLOSE, POUND HILL, CRAWLEY	T1010001 (Oak) - fell to ground level and grind out. Replant with x1 Liquidamber Styraciflua 8-10cm standard in close proximity to fell tree location subject to underground services	5 January 2023	CONSENT
CR/2022/0655/FUL	43 LOXWOOD WALK, IFIELD, CRAWLEY	Single storey side extension and internal alterations	5 January 2023	PERMIT
CR/2022/0661/FUL	4 TILGATE WAY, TILGATE, CRAWLEY	Single storey rear extension, front infill extension and formation of mono-pitched roof on front elevation	4 January 2023	PERMIT
CR/2022/0677/FUL	33 CABURN HEIGHTS, SOUTHGATE, CRAWLEY	Proposed single storey rear extension	3 January 2023	PERMIT
CR/2022/0703/192	8 CLAYTON HILL, SOUTHGATE, CRAWLEY	Certificate of lawfulness for a single storey rear extension, that would extend beyond the rear wall of the original house by 4m, and have a maximum height of 3m and an eaves height of 2.85m pursuant to CR/2022/0575/HPA	5 January 2023	PERMIT
CR/2022/0715/TPO	GRASS VERGE OUTSIDE OF 67 MILTON MOUNT AVENUE, POUND HILL, CRAWLEY	Lime (Tilia Cordata), t1010023 - fell Replant in the same location with the same species (subject to availability), within our next planting period of November 2023 to February 2024	5 January 2023	CONSENT

# Agenda Item 2

## **List of Temporary Traffic Regulation Orders and Road Closures**

The following documents are attached in relation to Temporary Traffic Regulation Orders and Road Closures:

- Footpath: Three Bridges Road to Haslett Avenue East (Appendix A).
- Horsham Road, Gossops Green (Appendix B).

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Please be advised that West Sussex County Council has received a request for Temporary Traffic Regulation as follows:

Road Name	Three Bridges Road To Haslett Avenue.	
Village/Town/Parish	Crawley.	
Specific Location	Three Bridges Road To Haslett Avenue, Crawley.	
Reason for TTRO	Footpath closed between Three Bridges Road and Haslett Avenue East to allow UK Power Networks to lay an electrical supply for a new customer.	
Proposed Start Date / Time	Date: 2nd March 2023	Time: 00:00
Proposed End Date / Time	Date: 21st March 2023	Time: 17:00
The restriction will be effective	24 hours	
Access arrangements	Access will not be maintained during works and pedestrians will be required to follow the the diversion.	
Applicant name	UK Power Networks.	
Applicant contact tel number	01843 850746	
Any other details	For more information about this proposed TTRO please visit: <a href="https://one.network/?tm=132206104">https://one.network/?tm=132206104</a>	

The application is currently being processed and you will be advised further when details are confirmed.

Yours faithfully,

West Sussex County Council

Streetworks Team

[Report a problem with a road or pavement](#) or [raise a highways related enquiry](#)

Follow us at [@WSHighways](#)

Email: [tro@westsussex.gov.uk](mailto:tro@westsussex.gov.uk)

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# PUBLIC NOTICE

## WEST SUSSEX COUNTY COUNCIL TEMPORARY TRAFFIC REGULATION

### **HORSHAM ROAD, GOSSOPS GREEN**

NOTICE IS hereby given that in pursuance of the provisions of Section 14(2) of the Road Traffic Regulation Act, 1984, as amended, the use of (and parking on) **Horsham Road, Gossops Green** between its junctions with **Bewbush Drive and Crawley Avenue** is temporarily prohibited from **16<sup>th</sup> January 2023 until 17<sup>th</sup> January 2023**

**The restriction will be in place night-time only (2000-0600)**

This closure is necessary to facilitate **remedials to carriageway resurfacing on behalf of WSCC**

Emergency vehicle, Residential and Pedestrian access will be maintained at all times

The alternative route for traffic will be signed on site

This restriction will be effective for a maximum of 5 days from the start date given above

Any queries about the effect of the closure on traffic using the highway please contact West Sussex County Council on 01243 642105

Any queries about the works please contact **West Sussex Highways 01243 642105**

Dated **09 January 2023**

Matt Davey  
Director of Highways, Transport and Planning

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# Agenda Item 4

## Crawley Borough Council

### Consideration Report for Delegated Decision by Cabinet Member for Housing

#### Housing Revenue Account Property Portfolio Rents for 2023/24

**Expected Date of Decision: 20<sup>th</sup> January 2023**

Report of the Head of Crawley Homes - CH/200

#### 1. Purpose

- 1.1 Varying the rent of dwellings held in the Housing Revenue Account is delegated to the Cabinet Member for Housing in consultation with the Head of Corporate Finance.
- 1.2 The purpose of the report is to present the recommended option.

#### 2. Recommendations

- 2.1 To implement a 7% increase for social and affordable dwelling rents.
- 2.2 To increase shared ownership and hostel rents by 7%.

#### 3. Reasons for the Recommendations

##### 3.1 Dwelling Rents

##### 3.1.1 Dwelling Rents.

\*CPI = 10.10%

	5%	7%	CPI + 1%
Income Target	£50,186,093	£51,111,492	£52,978,429
Less RTB Provision	(£285,070)	(£290,500)	(£301,631)
Add New Rents Estimate	£0	£0	£0
Voids & Re-Let Provision	(£308,562)	(£314,440)	(£320,953)
<b>Projected Income Target</b>	<b>£49,592,461</b>	<b>£50,506,552</b>	<b>£52,351,657</b>

- 3.1.2 In the autumn budget statement it was announced that the rent increase to all social and affordable properties would be capped at 7%.

##### 3.2 Shared Owner Rents

- 3.2.1 The Council only has a small portfolio of shared ownership properties which are not limited to the 7% increase. To keep these competitive and affordable in the current economic climate, it is proposed to increase these by 7%.

	5%	7%	CPI + 1%
Income Target:	£470,716	£479,682	£498,062
Less Buybacks:	(£16,232)	(£16,641)	(£17,175)
<b>Projected Income Target</b>	<b>£454,485</b>	<b>£463,141</b>	<b>£480,888</b>

# Agenda Item 4

## 3.3 **Hostel Rents**

- 3.3.1 Hostel Rents are similarly not limited to the 7% cap. It is proposed to limit these increases to 7% to remain affordable.

	5%	7%	CPI + 1%
Income Target	£578,004	£589,014	£611,584
Void Provision	(£59,128)	(£60,254)	(£62,563)
<b>Projected Income Target</b>	<b>£518,877</b>	<b>£528,760</b>	<b>£549,021</b>

## 3.4 **Other Fees and Charges Summary**

- 3.4.1 All other fees and charges will be reviewed as per the Pricing Strategy to maximise income generation and recover costs.

## 4. **Implications**

- 4.1 Changes in rental income have a significant impact on the HRA business plan projections and consequentially the Council's ability to both maintain its existing stock and develop new properties.
- 4.2 As part of the autumn budget statement it was announced that LHA rates, which cap the rent received from Affordable Housing was to remain frozen. This reduces the maximum rent amount the Council can charge for Affordable Housing and will impact future housing developments.
- 4.3 Increasing rental fees will help to offset increasing staff salaries. Staff received a flat pay award of £1,925 in 2022/23, with a forecast of a 4.5% increase for 2023/24.
- 4.4 The HRA has continued to see an increase in the cost of its repairs and maintenance contracts. There are a variety of reasons including an increased cost of supply due to high inflation, high void numbers & high sickness levels resulting in the use of sub-contractors. Therefore, we are proposing to increase the repairs budget by the September 2022 CPI rate of 10.1% (£1.094m) for 2023/24. Without a subsequent increase in rents the availability of funds for future developments and maintenance for the current stock could be impacted.
- 4.5 Decarbonisation is expected to cost the council over £300m. Future grant funding for Decarbonisation is unknown and any previously successful bids have been matched funding with Government.
- 4.6 Debt repayment is due to begin in March 2023, with new borrowing expected to be required in future years. Increasing rental income will reduce the need for new borrowing.
- 4.7 The government cap of 7% vs a CPI+1% (11%) increase is estimated to result in lost income of £168m in the latest estimate of the 30-year plan.

## 5. **Background Papers**

[2022/2023 Budget Monitoring - Quarter 2 FIN/594](#)

# Agenda Item 6

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of the Local Government Act 1972.

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# Agenda Item 7

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of the Local Government Act 1972.

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# Agenda Item 8

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